

# 文藻外語大學品德教育推動小組設置要點

## Guidelines for the Establishment of the Character and/or Moral Education Promotion Group at Wenzao Ursuline University of Languages

民國 107 年 11 月 6 日行政會議訂定  
Approved by the Administrative Meeting on November 6, 2018  
民國 107 年 11 月 23 日經校長核定通過  
Approved by the President on November 23, 2018  
民國 110 年 9 月 14 日行政會議修正  
Amended by the Administrative Meeting on September 14, 2021  
民國 110 年 9 月 28 日校長核定通過  
Approved by the President on September 28, 2021  
民國 114 年 9 月 9 日行政會議修正通過  
Amended by the Administrative Meeting on September 9, 2025  
民國 114 年 9 月 19 日校長核定  
Approved by the President on September 19, 2025

- 一、為積極推動品德教育，營造本校品德教育校園文化特色，依教育部「品德教育促進方案」，設置「文藻外語大學品德教育推動小組」（以下簡稱本小組），專責規劃、研議及推動品德教育相關事項。
1. To further promote character and/or moral education and foster cultures on campus, Wenzao Ursuline University of Languages established the Character and Moral Education Promotion Group (hereinafter referred to as “The Group”) in accordance with the Guidelines for Facilitating Character and/or Moral Education Programs released by the Ministry of Education. The Group is in charge of designing, discussing, and expanding character and/or moral education.
- 二、本小組共設置委員15人，任期一年，由學生事務長擔任召集人，其餘委員如下：
- （一）行政主管代表：主任秘書、教務長、副學生事務長、國際長、總務長、各學院院長、進修推廣部主任。
  - （二）教師代表2名，由學生事務長自本校近兩年優良導師獲獎人中圈選產生。
  - （三）學生代表2名，由學生自治組織協調產生，日間部與進修推廣部學生代表各一名。
  - （四）視需要邀請校內外代表列席本小組會議。
2. The 15-member committee is organized by the Dean of Student Affairs. The following details concern committee members with a 1-year term:
- (1) Administrative executive representatives include the Director’s secretary, the Deans of each department, the Dean of Academic Affairs, the Vice Dean of Student Affairs, the Dean of the International and Cross-strait Cooperation Office, the Dean of General Affairs, and the Director of Division of Continuing and Extension Education.
  - (2) 2 teachers who won the Outstanding Teacher Award in the previous 2 years will be selected as representatives by the Dean of Student Affairs.

(3) 2 students from the Day Division and the Continuing and Extension Education Division will be nominated by the Wenzao Student Union as representatives.

(4) Representatives from both on- and off-campus may be invited to the meeting if necessary.

三、本小組相關業務由生活輔導組綜理之。

3. The Student Assistance Section is directly responsible for the Group.

四、本小組執掌如下：

- (一) 建構本校品德核心價值與行為準則，並納入校務發展計畫。
- (二) 推動品德教育，將品德教育納入正式課程或非正式課程。
- (三) 建立本校品德教育實施與檢核改善機制，促進品德教育之永續經營。
- (四) 其他本校有關品德教育計畫、執行與考核等推動事宜。
- (五) 遴選推動品德教育具優良事蹟者。

4. Matters addressed by the Guidelines include:

- (1) Outlining the guiding principles for character and/or moral education that the School Development Plan covers.
- (2) Including character and/or moral education in both regular curriculum and extracurricular activities.
- (3) Creating procedures for implementation, evaluation, and improvement, prompting the character and/or moral education to be comprehensive.
- (4) Identifying issues regarding character and/or moral education programs, implementation, and evaluation on campus.
- (5) Selecting those who have demonstrated strong character and/or moral education performance.

五、會議召開：每學年召開會議至少一次，必要時得召開臨時會議，會議應有二分之一以上成員出席始得開會。

5. A quorum of at least half of the members must be present for a meeting to be held at least once every year. A special meeting shall be held if necessary.

六、本小組推動業務所需之經費，由本校相關單位編列預算支應。

6. The accountable units will set up the budget required by the Group.

七、為推動品德教育，鼓勵本校教職員工生積極參與品德教育相關工作，本小組遴選每學年具有下列各款優良事蹟者，給予敘獎：

- (一) 研擬品德教育政策、計畫、法規，經實施具有良好成效者。
- (二) 針對品德教育提出興革意見，經採納實施並具有成效者。
- (三) 發展品德教育課程或教材，具有優良表現者。
- (四) 推廣品德教育活動，具良好成效者。

7. To further promote character and/or moral education, both faculty members and students are encouraged to participate in relevant activities. The Group will honor those who exhibit exceptional accomplishments in character and/or moral education as follows in each academic year:

(1) Create strategies, policies, and rules that are constructive.

(2) Present ideas that are successfully implemented.

(3) Design useful courses or materials.

(4) Promote activities well.

八、本要點如有未盡事宜，悉依本校相關規定辦理。

8. Matters that are not covered by the aforementioned Guidelines should be resolved in accordance with the applicable regulations.

九、本要點經行政會議通過，陳請校長核定後實施，修正時亦同。

9. The Guidelines becomes effective after being approved by the Administrative Meeting and submitted to the President for ratification. Amendments must follow the same procedure.